

**GERMANY TOWNSHIP
RESOLUTION 2013-10
ADAMS COUNTY, PENNSYLVANIA**

**A RESOLUTION FOR THE FOR THE DESTRUCTION OF SPECIFIC
RECORDS**

WHEREAS, by virtue of Resolution No. 3-91 adopted October 7, 1991 the Township of Germany declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968 each individual act of disposition shall be approved by Resolution of the governing body of the municipality;

NOW THEREFORE, BE IT RESOLVED AND ENACTED, the Supervisors of Germany Township, Adams County, Pennsylvania, in accordance with the above cited schedule, hereby authorizes the disposition of the following public records:

- All routine correspondence dating back from 2006
- All insurance policies and claims dating back from 2006
- All Tax Duplicates dating back from 2006
- All Cancelled Checks and General Ledgers dating back from 2006
- All Payroll Records dating back from 2006

RESOLVED AND ENACTED this 9th day of December 2013.

Attest:

Tom Osborne
Chairman, Board of Supervisors

Susan L. Hansen
Secretary

