

The following minutes will not become official until they are approved at the next Supervisors Meeting, November 9, 2009.

October 12, 2009

The Supervisors met in regular session at 6:00 p.m. at Eagles Park. The meeting was called to order by Steve Bitzel, Chairman. Supervisors present were Mr. Bitzel, Mr. Evans and Mr. Valko. Staff Members present were, Susan Hansen Secretary/Treasurer, Bill Ridinger, Road Master, Carroll Dell, Planning Commission Chairman and David James, Solicitor.

Guests present, Jack Ketterman, Ron Welty, Kathy Grudberg, Pam Welty, Pastor Ruddy, Pastor Bavaro, David Garrett, Russell Hare, Tony Forbes, Jeffrey Miller, Millie Coshun, Charles and Dianne Dell, Scott Barnhart and Planning Commission Members, Carl Cookerly, Andy Witkowski and Tom Ramsey.

Mr. Evans made **a motion to approve the September 2009 Minutes and Treasurer's report.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Evans made **a motion to approve the October 1, 2009 Special Meeting Minutes.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Public Comment

Mr. Ketterman asked who was responsible for improvements behind the easements on St. John's Rd. West, Township or property owners, reference to the Goins property, fixing the slope and seeding. The Township will be grading and seeding the property that was disturbed. Mr. Ketterman also asked who was responsible for cost tracking of service contracts specifically Hanover Land Services. Mrs. Hansen and Mr. Dell are now responsible for that. Auditors are not responsible for cost tracking contracts. Mr. Ketterman asked why a position was created for a Projects Coordinator. Mr. Bitzel advised we didn't have enough staff or hours to get the job done and a lot of the time was given for free by the Supervisors. We hired Mr. Dell because of his background and experience. Mr. Ketterman asked if there was a job description for Mr. Dell's position. The Supervisors advised not at this time, and Mr. Dell does projects given to him by the Supervisors. Mr. Ketterman would like to see a description of labor hours for road workers and Mr. Dell. Mr. Ketterman would also like to see the actual cost of St. John's Road.

Mrs. Coshun asked about the slope on her property, and is it going to be a mowable bank. Mr. Bitzel advised she will be getting a 3 to 1 slope and anything outside of that or the easement the homeowner would be responsible for.

Planning Commission

Mr. Dell advised the Commission did not have a meeting in October.

Correspondence

Mr. Valko made **a motion to update the contract with Hanover Door**. Mr. Evans seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Administrative Actions

Mr. Forbes asked the Supervisors for a 1 year extension to the Landscaping Installation at Bethel Assembly of God Church.

Mr. Evans made **a motion to approve reducing the current bond for Bethel Assembly by \$200,000**. Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel made **a motion to approve a 1 year extension for the landscaping, contingent upon an updated bond for landscaping and an additional \$650 for signs is completed by October 29, 2010 for Bethel Assembly**. Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Evans made **a motion to reduce the bond for curbing in the amount of \$2400 for Bethel Assembly**. Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Pastor Ruddy requested a formal letter as to Mr. Dean Shultz's credentials.

Mr. Evans made **a motion to distribute the Foreign Fire Insurance Tax in the amount of 17,891.46 to Alpha Fire Company**. Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel made **a motion to approve Carroll Dell, Special Projects Coordinator to look into the Inter Municipal Bidding**. Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Evans made **a motion to give a 90 day extension to the Shentel Cell Tower Development Plan**. Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Evans made **a motion to approve the contract with General Code for the codification of Township Ordinances**. Mr. Bitzel seconded the motion. The motion passed with 2 votes for, 0 votes against and Mr. Valko abstained.

Old Business

Mr. Valko made a **motion to approve \$3676.19 made payable to Adams Electric for the relocation of the electric pole on the right of way adjoining Mrs. Coshun's property on Gettysburg Road.** Mr. Bitzel seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel made a **motion to approve Contract Change Order #3 for St. John's Road West Reconstruction at the cost of \$37,693.59.** Mr. Evans seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Evans made a **motion to approve the application for payment #3 in the amount of \$104,002.53 for the reconstruction of St. John's Road West.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Evans made a **motion to approve the low bid from Cargill Salt Company for road salt at the cost of \$72 per ton.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Road Master Report

Mr. Dell stated the culvert on Gettysburg Road is complete.

Mr. Evans made a **motion to approve the contract with C.S. Davidson for an assessment of Locust Drive.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

New Business

Mr. Valko advised there is a property on Shirley Lane that needs to be mowed and should be sent a letter advising.

Mr. Valko made a **motion to approve the bills for the month.** Mr. Evans seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel **made a motion to adjourn the meeting at 9:17 p.m.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Susan Hansen, Secretary

Building Permits Issued:

- 1. 624 St. Johns Road – Inground Pool**
- 2. 55 W. Summit Drive – Deck Roof**
- 3. 1024 Frederick Pike – Alteration**
- 4. 308 Ulrichtown Road – Inground Pool**

As of 08/13/09

Balance in General Fund Checking - \$ 20,804.09
Balance in General Fund Money Market - \$726,246.52
Balance in Liquid Fuel Checking - \$10.00
Balance in Liquid Fuel Money Market - \$ 308,199.87

As of 09/17/09

Balance in General Fund Checking - \$ 69,216.20
Balance in General Fund Money Market - \$726,801.65
Balance in Liquid Fuel Checking - \$10.00
Balance in Liquid Fuel Money Market - \$ 259,177.95

As of 10/20/09

Balance in General Fund Checking - \$ 60,448.02
Balance in General Fund Money Market - \$677,295.48
Balance in Liquid Fuel Checking - \$10.00
Balance in Liquid Fuel Money Market - \$ 155,316.98

Bills Paid September 18th –October 13th

Adams County Association of Township Off.	-96.00
Adams Electric	-3,676.19
Alpha Fire Company #1	-17,891.46
C.S.Davidson	-2,517.82
Carroll R. Dell	-1,579.20
Columbia Gas	-18.00
Dennis Riley Auto	-120.00
Embarq	-204.96
Hanover Door	-300.00
Hanover Land Services	-9,000.38

Bills Paid September 18th –October 13th

(Continued)

James Paddock, RLA	-727.00
Joseph Lee	-735.00
Kenco Oil Company	-778.78
Kennies	-30.90
Land and Sea Services, LLC	-1,002.00
Met Ed	-291.74
Millers Market	-8.49
NAPA Auto Parts	-9.75
PA One Call	-7.65
Postmaster	-64.95
PSATS	-75.00
PSATS UC Trust	-116.93
Quill	-332.38
Reading Equipment & Distribution, LLC	-173.71
Ron Welty	-11.00
Shiple Energy	-356.58
Stambaugh Repair	-585.11
Staples	-858.55
Susan L. Hansen	-113.30
Times & News Publication Co.	-31.25
Valley Quarries, Inc.	-725.25
Wetzels Cleaning Service	-60.00
Wilson Paving Inc.	-45,022.50
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