

The following minutes will not become official until they are approved at the next Supervisors Meeting, February 8, 2010.

January 4, 2010

The Supervisors met for the 2010 Organizational Meeting at 6:00 p.m. at Eagles Park. The meeting was called to order by Steven Bitzel, Supervisor other Supervisors present were, Mr. Valko and Mr. Ketterman the newly elected Supervisor. Staff Members present were, Susan Hansen Secretary/Treasurer, Bill Ridinger, Road Master, Tom Ramsey, Acting Chairman Planning Commission and David James, Solicitor.

Guests present, Andy Witkowski, Michael Lanahan and Mr. Voyta.

Mr. Valko made **a motion to appoint Attorney James as the temporary Chairman.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Ketterman was recognized as the newly elected Supervisor by Attorney James.

Mr. Valko made **a motion to reappoint Steven Bitzel as the Chairman for the Board.** Mr. Bitzel seconded the motion. The motion passed with 2 votes for, Mr. Ketterman against and 0 abstentions.

Mr. Bitzel made **a motion to reappoint Richard Valko as the Vice Chairman for the Board.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Valko made **a motion to reappoint Bill Ridinger as the Road Master.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel made **a motion to reappoint Susan Hansen as Secretary/Treasurer.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Valko made **a motion to reappoint Mr. Paul Hanlon to the Vacancy Board.** Mr. Bitzel seconded the motion. The motion died with 1 vote for Mr. Valko and Mr. Bitzel and Mr. Ketterman voting against.

Mr. Bitzel made **a motion to appoint Mr. Ron Welty to the Vacancy Board.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel made **a motion to select Adams County National Bank as the bank depository for the Township funds.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Ketterman made a **motion to reappoint Gettysburg Engineering Company Inc. as the Township Engineer.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel made a **motion to reappoint Gettysburg Engineering Co., Inc. and KPI Technology Civil & Environmental Engineering Consultants and qualified assistants as the Township Sewage Enforcement Officers.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel made a **motion to certify himself as the voting delegate to the State Association's annual conference.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel made a **motion to appoint Susan Hansen as the delegate to the York Adams Tax Bureau and Mr. Ketterman as the alternate.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel made a **motion to appoint Susan Hansen as the Open Records Officer for the Township.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Attorney James turned the meeting over to Chairman Bitzel at 6:20 p.m.

Mr. Bitzel made a **motion to reappoint David James as Solicitor for the Township.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel made a **motion to set the Supervisors regular meeting dates for the 2nd Monday of the Month at 6:00 p.m. at Eagles Park.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Valko made a **motion to set the Planning Commission meeting dates as presented: 02/01/10, 03/01/10, 04/05/10, 05/03/10, 06/07/10, 07/06/10 (Tuesday), 08/02/10, 09/07/10 (Tuesday), 10/04/10, 11/01/10, 12/06/10, 12/28/10 (Tuesday).** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Ketterman made a **motion to set the Special Meeting dates as presented: 02/04/10, 02/18/10, 03/04/10, 03/18/10, 04/08/10, 04/22/10, 05/06/10, 05/20/10, 6/10/10, 06/24/10, 07/08/10, 07/22/10, 08/05/10, 08/19/10, 09/09/10, 09/23/10, 10/07/10, 10/21/10, 11/04/10, 11/18/10, 12/09/10, 12/30/10, 01/06/11, 01/20/11 at 10:00 a.m. at the Township Office, 103 S. Queen Street, if needed.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel made a **motion to set the Treasurers Bond at \$1,000,000**. Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Valko made a **motion to set the Township Holidays as presented:**

Monday, January 18	Martin Luther King, Jr. Birthday
Monday, February 15	Presidents Day
Monday, May 31	Memorial Day
Monday, July 5	Independence Day
Monday, September 6	Labor Day
Thursday, November 11	Veterans Day
Thursday, November 25	Thanksgiving Day
Thursday, December 23	Christmas

Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel made a **motion to accept the IRS mileage standard rate for mileage reimbursement**. Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel made a **motion to reappoint Land and Sea Services, LLC. The Building Code Enforcement Officer and Inspector as stated in their contract with the Township**. Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel started the regular meeting at 7:10 p.m.

Mr. Ketterman made a **motion to approve the December 14, 2009 Minutes and Treasurer's Report**. Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Public Comment

Mr. Andy Witkowski advised the Board of the website changes and updates. He would also like any feedback on the changes and updates. He gave the Supervisors a website/Webmaster Report for the year 2009.

Mr. Bitzel made a **motion to appoint John Eline, director of the Adams County Emergency Operation Center as the temporary Emergency Management Coordinator until such time as one will be appointed.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel advised everyone to be aware of third party charges on their phone bills. The Township was charged for two of these third party charges without approval.

Mr. Ridinger asked if the wages for Township employees would be set at the meeting. He also advised one of the Townships seasonal workers was asking for more money per hour.

Mr. Valko made a **motion to approve a 3% increase in wages for Bill Ridinger, Road Master and Mike Keefer, Road Worker.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Valko made a **motion to approve a 6% increase in wages for Susan Hansen, Secretary/Treasurer.** Mr. Bitzel seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

New Business

Mr. Bitzel recognized the Township's newly elected Auditor, Michael Lanahan.

Mr. Bitzel made a **motion to appoint Dorothy Voyta of Germany Township to Auditor for a 4 year term.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Planning Commission

Mr. Ramsey advised the Board of their last meeting on December 29, 2009 and discussed the landscaping for Kingsdale Storage Development.

Correspondence

Mr. James reviewed the agreement with the Adams County Emergency Service for an Emergency Radio Tower Site and advised the Supervisors it looked fine to sign. Mr. James also wrote a letter to New Windsor Bank releasing 5D Properties letter of Credit No. 64. Mr. James also sent a letter to Valley Quarries, Inc. regarding Mayers Summit Project and enclosed a copy of the report performed by Predictive Materials on the core samples taken from the road.

The Township received a letter dated December 16, 2009 on behalf of Shenandoah Mobile Co. withdrawing the Land Development Plan for the cell tower on the Schisler Property.

The Township also received resignation letters from Don Isenock Jr. and Jack Ketterman, Auditors.

PSATS Conference April 18th – 21st, Steve Bitzel and Susan Hansen will be staying overnight. Jack Ketterman will be driving back and forth. Mr. Valko undecided and Mr. Ridinger will not be attending.

Road Master

Pay increase for seasonal worker is under advisement.

Administrative Actions

Under the Reorganization

Old Business

Mr. Valko made **a motion to approve paying the bills for the month.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Valko **made a motion to adjourn the meeting at 7:55 p.m.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Steven A. Bitzel, Chairman

Susan Hansen, Secretary

Building Permits Issued:

1. 394 Ulricktown Road – New Home

As of 11/16/09

Balance in General Fund Checking - \$ 89,859.32
Balance in General Fund Money Market - \$627,758.61
Balance in Liquid Fuel Checking - \$10.00
Balance in Liquid Fuel Money Market - \$ 155,414.30

As of 12/14/09

Balance in General Fund Checking - \$ 53,231.82
Balance in General Fund Money Market - \$628,131.20
Balance in Liquid Fuel Checking - \$10.00
Balance in Liquid Fuel Money Market - \$ 19,144.55

As of 01/07/10

Balance in General Fund Checking - \$ 25,191.50
Balance in General Fund Money Market - \$628,453.01
Balance in Liquid Fuel Checking - \$10.00
Balance in Liquid Fuel Money Market - \$ 19,147.80

Bills Paid December 16, 2009 – January 5, 2010

Cargill Salt	3,232.13
Century Link	165.85
Chemung Supply Corp.	134.50
Columbia Gas	56.78
David James	2,698.12
Dennis Riley	20.00
Hanover Land Services	3,695.36
Jack Ketterman	15.05
James Paddock, RLA	461.00
Joseph Lee	735.00
Kelly's Stationery, Inc.	210.35
KPI Tech	2,487.22
Met Ed	278.84
PSATS	915.00
Richard Valko	44.00
Roller Printing	115.52
ShIPLEY Energy	1,418.56
Stambaugh Repair	439.81
Wogan's Drug Store	36.51
TOTAL	<u>17,159.60</u>