

The following minutes will not become official until they are approved at the next Supervisors Meeting, March 8, 2010.

February 8, 2010

The Supervisors met in Regular Session at 6:00 p.m. at Eagles Park. The meeting was called to order by Steven Bitzel, Chairman, other Supervisors present were, Mr. Valko and Mr. Ketterman. Staff Members present were, Susan Hansen, Secretary/Treasurer, Bill Ridinger, Road Master, Tom Ramsey, Acting Chairman Planning Commission and David James, Solicitor.

Guests present, Andy Witkowski, Carl and Mary Ann Cookerly, Ron Welty, Dave Stair, Jim Smith, Kathy Zimmerman and Michael Lanahan.

Mr. Valko made **a motion to approve the January Reorganization Minutes with the correction to change reappoint Richard Valko as Vice Chairman to appoint Richard Valko as Vice Chairman.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Public Comment

Mr. Andy Witkowski asked the Board where the Township was in regards to the snow budget. Susan Hansen, Secretary advised the board and guests the Township had budgeted \$10,000 and have spent approximately \$5,300.

Planning Commission

Mr. Ramsey reported that the Planning Commission recommended to the Board the approval of the Kingsdale Self Storage Preliminary Plan. He also stated the Planning Commission had received the final plan for Steven's Restaurant.

Mr. Valko made **a motion to approve the preliminary plan for Kingsdale Self Storage.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Correspondence

A couple complaints came in about snow removal. These items will be addressed.

Administrative Actions

Mr. Valko made **a motion to appoint Kathy Zimmerman to fill the vacant two (2) year auditor position.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Ketterman made **a motion to approve Resolution 2010-1, Fee Schedule for Administrating Act 537.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Road Master

Bill Ridinger gave his report on the condition of the roads and the Township equipment.

Old Business

Mr. Valko made **a motion to approve pay application #5 in the amount of \$16,523.41 for St. John's Rd. West Construction, Phase I to C.E. Williams Sons, Inc..** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Valko made **a motion to approve change orders 1-9 for the construction of St. John's Rd. West, Phase I.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Valko made **a motion to approve the ninety (90) day extension request for Kingsdale Self Storage Plan.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

New Business

Mr. Bitzel made **a motion to approve a 3% pay increase for the seasonal employees and a \$4 per hour increase for Harold Storm.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Ketterman made **a motion to approve selling the old stop signs that are being replaced with the new required reflective stop signs for \$10 apiece to the owner of a private mobile home park.** Mr. Valko seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Valko made **a motion to approve the Declaration of Disaster Emergency for the snow storm on February 5 & 6, 2010.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Payment of Bills

Mr. Valko made **a motion to pay the bills for the month.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Valko **made a motion to adjourn the regular meeting at 6:55 p.m.** Mr. Ketterman seconded the motion. The motion passed with 3 votes for, 0 votes against and 0 abstentions.

Mr. Bitzel stated the Board was going into Executive Session to discuss personnel matters.

Steven A. Bitzel, Chairman

Susan Hansen, Secretary

Building Permits Issued:

- 1. G10-1 -111 Kindig Road – Replace Existing Mobile Home**
- 2. G10-2 - 189 Bittle Road – Addition**
- 3. G10-3 - 179 Georgetown Road - Addition**

Bills Paid January 5, 2010 – February 9, 2010

| | |
|--|-----------|
| Hanover Land Services | 736.00 |
| PA One Call | 1.80 |
| Stambaugh's Repair | 384.38 |
| Adams County Association of Twp. Official | 50.00 |
| Hanover Land Services | 2,065.40 |
| PA Association of Boroughs | 200.00 |
| Littlestown Borough | 2,075.40 |
| Shiple Energy | 1,173.67 |
| Stambaugh's Repair | 32.83 |
| Stambaugh's Repair | 500.65 |
| Land & Sea | 616.00 |
| PA One Call | 5.95 |
| Wetzel's Cleaning | 60.00 |
| Kenco | 1,165.30 |
| D.S. Diversified | 150.00 |
| Kelly's | 48.28 |
| Valley Quarries | 414.51 |
| Valley Quarries | 1,242.94 |
| DCED | 16.00 |
| Gettysburg Engineering | 580.30 |
| C.S. Davidson | 1,229.50 |
| NAPA Auto | 19.68 |
| Met Ed | 172.34 |
| Kelly's | 362.97 |
| Stambaugh's Repair | 8.00 |
| Stambaugh's Repair | 391.96 |
| Shiple Energy | 784.55 |
| Lowe's | 1.36 |
| C.S. Davidson | 12.25 |
| Century Link | 61.67 |
| Met Ed | 54.11 |
| Susan Hansen | 72.45 |
| Kenco | 278.91 |
| Land & Sea | 390.68 |
| | <hr/> |
| | 15,359.84 |

| Income | Actual | Budget |
|---|------------------|-------------------|
| Total 301 · Real Property Taxes | 238.98 | 15,850.00 |
| Total 310 · Local Tax Act 511 | 65,937.93 | 256,500.00 |
| Total 321 · Business License and Permits | 17,812.09 | 16,024.44 |
| Total 331 · Fines | 336.74 | 4,000.00 |
| Total 341 · Interest Earnings | 0.00 | 4,500.00 |
| Total 355 · Shared Revenue | 0.00 | 19,191.46 |
| Total 361 · Charges for Services | 1,204.07 | 15,000.00 |
| Total 362 · Public Safety Fees | 2,200.55 | 10,000.00 |
| Total 363 · Highway & Streets | 0.00 | 5,000.00 |
| Total 364 · Sanitation | 46.46 | 0.00 |
| Total 367 · Recreation Fees | 0.00 | 0.00 |
| Total 392 · Interfund Operating Transfer | 0.00 | 273,546.00 |
| 395 · Prior Year Refunds | 0.00 | 7,500.00 |
| Total Income | 87,776.82 | 627,111.90 |

| Expense | Actual | Budget |
|--|------------------|-------------------|
| Total 400 · Legislative Body | 1,394.56 | 10,915.00 |
| Total 402 · Financial Administrations | 0.00 | 875.00 |
| Total 403 · Tax Collections | 0.00 | 1,200.00 |
| Total 404 · Legal | 2,698.12 | 25,000.00 |
| Total 405 · Secretary | 924.28 | 24,975.00 |
| Total 406 · Gen. Gov. Operating | 2,793.25 | 248,481.19 |
| Total 408 · Engineering | 3,528.52 | 5,000.00 |
| Total 409 · Gov.'t Buildings & Garage | 5,701.04 | 18,930.25 |
| Total 411 · Public Safety | 2,075.40 | 35,591.46 |
| Total 413 · UCC & Code Enforcement | 1,022.68 | 700.00 |
| 414 · Comp. Plan/Saldo Revisions | 0.00 | 1,500.00 |
| 415 · Emergency Management | 0.00 | 500.00 |
| 433.00 · Traffic Control Devices | 0.00 | 2,800.00 |
| 434.00 · Street Lighting | 172.34 | 2,000.00 |
| 438.25 · Repairs/Maintenance Supplies | 1,791.95 | 20,000.00 |
| 438.31 · Professional Services/Engineer | 1,229.50 | 30,000.00 |
| 438.61 · Construction of Roads | 0.00 | 74,087.00 |
| Total 430-432 · PW Hgwys, Roads, Streets | 10,375.13 | 212,887.00 |
| Total 439 · Highway Construction/Rebuilding | 6,509.01 | 10,000.00 |
| Total 451 · Recreation Donations | 0.00 | 1,000.00 |
| Total 458 · Senior Citizen Donations | 0.00 | 2,250.00 |
| Total 459 · Other Donations | 0.00 | 5,690.00 |
| Total 481 · Employer Paid Taxes | 271.14 | 8,500.00 |
| Total 486 · Insurance Premiums | <u>0.00</u> | <u>13,117.00</u> |
| Total Expense | 37,293.13 | 627,111.90 |