

The following minutes will not become official until they are approved at the next Supervisors Meeting, October 10, 2011

September 12, 2011

The Supervisors met in Regular Session at 6:00 p.m. at Eagles Park. The meeting was called to order by Mr. Ketterman, Chairman. Vice Chairman Bitzel was also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Carroll Dell, Planning Chairman/Special Project Coordinator, Bill Ridinger, Roadmaster and Attorney David James.

Guests present: Jean Baker, Frank Baker, Robert Bitler, Mike Lanahan, John & Dorothy Voyta, and Andy Witkowski.

Mr. Bitzel made a **motion to approve the August Minutes and Treasurers Report and the August Workshop Minutes as presented.** Mr. Ketterman seconded the motion. The motion passed unanimously.

Public Comment

Jean Baker, Harney Road, does not want the taxes to go up again. Mrs. Baker read in the paper that the Township could be doubling taxes for a new office building. She doesn't see the need for a new office building if it means raising taxes. Taxes have already gone up with the reassessments and people cannot afford another increase. Mrs. Baker also brought up to the Supervisors that Alpha Fire Company wants a new building and the tax payers will have to pay for that also.

Mr. Baker would like something done to help the older citizens with their property taxes.

Mr. Bitler brought up to the Supervisors maybe the Township should look into a Morton Building. One of his concerns is the cost of all these new buildings going up. The new fire department in McSherrystown is enormous and way over the top and doesn't think we need something like that.

Planning Commission

No meeting in September.

Carroll Dell, Planning Commission Chairman showed the Supervisors the amended landscape plan for Bethel Assembly of God. The amended plan complies with the Township SALDO dated May 4, 1987 and amended July 14, 2008. In order to meet the existing field conditions they are asking for a waiver to Section 520-C.c and 520-C.d which would result in a total reduction of planting units from the required 118 to 96. Bethel Assembly of God wants to get the planting completed before their bond expires in October.

Mr. Ketterman made a **motion to approve the waiver to Sections 520-C.c and 520-C.d in order to meet the existing field conditions which would result in a total reduction of planting units from the required 118 to 96 for the amended Bethel Assembly of God Landscape Plan.** Mr. Bitzel seconded the motion. Mr. Ketterman voted yes to approve, Mr. Bitzel abstained, and the motion did not pass.

Will put on Special Meeting agenda.

Correspondence

Ms. Hansen advised the Supervisors the electrician would be coming in tomorrow to look at the lights which are not working in the township office. Mr. Bitzel asked is the Township responsible for this work or the landlord. Ms. Hansen will call Mr. Lee tomorrow and see if he is responsible for fixing the lights and check the lease agreement.

Ms. Dillion on St. John's Road called about having someone come and talk to her about the dangerous curve near her house. Mr. Ketterman will stop by this week and talk to her.

Emergency Services would like Townships to send them any cost from storms September 9th through the weekend in case of FEMA funding available.

Attorney James advised the Supervisors Adams County National Bank owns the mortgage for the house located on lot 14 of Williams Field and Susquehanna Bank will be releasing that lot back to ACNB. ACNB is in the process of selling Lot 14. If the Township has any further correspondence with that subdivision anything for Lot 14 should be sent to ACNB.

Attorney James put together a Resolution for compensation for Supervisors while attending conferences, meetings, conventions, training sessions, schools, etc. Supervisors will review and discuss at the next workshop on September 21st.

Attorney James drafted a letter with comments after reviewing the architectural and engineering services contract submitted by Jim Baumgardner, Architect for the new office building.

Administrative Actions

Attorney James told the Supervisors the Township will need to have a special meeting in regards to the open records appeal since all three Supervisors are not present.

Open Records Appeal will be brought up at the Executive Session for legal advice.

Bowers Hill Weeds, Carroll Dell explained to the Supervisors he spoke with Mr. Bowers and sent him names of contractors that do mowing within the township. He will be mowing the whole subdivision as soon as he can get someone.

Mr. Bitzel made **a motion to proceed with Bowers Hill weed enforcement, civil and getting someone to mow the weeds.** No one seconded the motion. The motion died.

Road Master

- Working on repairs to Bittle Road.
- Got a proposal to place milling on Bittle Road. The proposal was for only a portion of Bittle Road 4400 sq. ft. and at a cost of \$3,960.00. Mr. Ridinger thinks the Township should repair the road ourselves. Mr. Bitzel asked why we got the proposal if we are going to do the work ourselves. Mr. Ridinger explained he didn't think it would be that expensive.

- Mr. Ridinger will get together hours and costs from the storm September 9, 2011 and give to the secretary.
- Mr. Ridinger has 3 EMC classes this week, one on Wednesday and 2 on Saturday.
- Seal Coating has not been done yet probably because of the rain. Contractor should be calling soon to come and do the seal coat of roads.

Old Business

Mr. Bitzel asked about Quail Valley Golf Course and what we are going to do about the enforcement. Attorney James asked do you want to take this up in the executive session or now. Mr. Ketterman would like to put aside until the executive session. Attorney James stated we don't have a full board present and we should probably wait until the next board meeting when we have a full board. Mr. Bitzel asked so we should wait another month? Attorney James said we are going to have a special meeting because of a time sensitive issue that has to be brought before the next meeting. We can bring Quail Valley up then.

Mr. Bitzel made **a motion to enforce the violations of the Township's grass and noxious weed ordinance at Quail Valley Golf Course.** Mr. Ketterman stated he will take the advice of the attorney and wait for the next meeting when there is a full board. Attorney James stated the Township has to have a special meeting prior to September 23, 2011 so the board should look at their calendars for dates available. Mr. Ketterman stated he will listen to the recommendation of the Solicitor. No second, the motion died.

Mr. Bitler stated he has been waiting patiently for a decision in regards to the stormwater pond on his property. Mr. Dell stated we are waiting for Mr. Sharrah, Bon Ton's engineer to call our engineer to respond to Gettysburg Engineering's comments on the revised Crosswinds II Storm Water Plan. Attorney James will call Mr. Sharrah and ask him to call Gettysburg Engineering.

New Business

Adams County Association of Township Officials Local Convention will be held on Wednesday, November 9, 2011 at the Buchanan Valley Fire Hall.

Mr. Ketterman made **a motion for those wanting to attend the local convention the Township would pay for the cost of the dinner, \$16.00 per person and mileage, any spouse or guest of the official would have to pay their own way.** No second, the motion died.

Pipers Choice Road Paving, Mr. Dell explained to the Supervisors that Mr. Piper the developer of Pipers Choice Subdivision would like to finish the roads in the development now and go into the 18 month maintenance period. The base is down on the roads and he would like to finish the paving. Mr. Dell will be going with C.S. Davidson on Tuesday, September 13th to do a punch list of anything that needs to be done before the paving goes down. Mr. Piper is aware that the Township would not accept the roads until 2012. Mr. Bitzel stated we may never take over the roads, it is not required for the Township to accept the roads. This development only has one way in and one way out.

Payment of Bills

Mr. Bitzel made **a motion to approve the bills for the month.** Mr. Ketterman seconded the motion. The motion passed unanimously.

Mr. Ketterman stated the Supervisors were going into Executive Session to discuss personnel issues and litigation.

The Executive Session was opened at 7:55 p.m. there was not a quorum, Mr. Ketterman closed the Executive Session at 7:56 p.m.

Mr. Ketterman reopened and adjourned the regular meeting at 7:57 p.m.

Jack Ketterman, Chairman

Susan Hansen, Secretary

Permits issued in the month of August:

G011-10 – 1460 Frederick Pike – Outdoor Fireplace

Bills Paid–August 9, 2011 – September 13, 2011

Ace Hardware	27.98
Alan & Laurie Schue	1.05
Bill Ridinger	40.87
Bituminous Paving	3,419.75
BJ's	10.99
C.S. Davidson	1,027.80
Century Link	64.19
Chemung Supply	209.54
Columbia Gas	19.13
Comcast Cable	87.71
Gettysburg Times	65.00
Harrington's Service Center	362.06
Jack Ketterman	58.25
Joseph Lee	810.34
Kenco	494.42
Kinsley Construction	980.00
KPI	216.58
Daniel Kreig	1,950.00
Land & Sea	144.00
Met Ed	501.89
Michael Hoff	6.24
PA One Call	17.43
Postmaster	18.06
Robert & Barbara Wilson	6.93
Safelite	24.36

Stambaugh's Repair	1,951.41
Stonesifer & Sons	10.00
Susan Hansen	26.95
Wetzels Cleaning	60.00
TOTAL	12,612.93

BUDGET/ACTUAL

Income

	Actual	Budget
Total 301 · Real Property Taxes	15,545.46	16,300.00
Total 310 · Local Tax Acts	250,585.04	301,000.00
Total 321 · Business License and Permits	34,618.50	17,812.09
Total 331 · Fines	3,640.95	4,650.00
Total 341 · Interest Earnings	3,040.77	4,615.00
Total 355 · Shared Revenue	800.00	21,847.77
Total 361 · Charges for Services	4,104.75	10,100.00
Total 362 · Public Safety Fees	9,152.16	14,205.00
Total 363 · Highway & Streets	2,780.39	4,000.00
Total 364 · Recycling	115.68	150.00
Total 367 · Recreation Fees	100.00	300.00
Total 391 · Proceeds of Gen. Fixed Assets	350.00	0
395 · Prior Year Refunds	464.51	6,637.82
Total Income	326,447.00	401,617.68

Expense

	Actual	Budget
Total 400 · Legislative Body	5,542.18	8,875.00
Total 402 · Financial Administrations	55.00	300.00
Total 403 · Tax Collections	550.27	1,200.00
Total 404 · Legal	3,953.75	25,000.00
Total 405 · Secretary	16,775.96	25,620.00
Total 406 · Gen. Gov. Operating	9,772.52	24,300.00
Total 408 · Engineering	7,251.72	7,500.00
Total 409 · Gov.'t Buildings & Garage	15,591.43	24,688.00
Total 411 · Public Safety	2,291.29	38,337.92
Total 413 · UCC & Code Enforcement	2,304.67	3,660.00
414 · Comp. Plan/Saldo Revisions	4,283.78	4,000.00
415 · Emergency Management	10.60	500.00
429 · SEO	1,799.13	0
Total 430 · PW Hgwys, Roads, Streets	41,922.50	67,222.00

Total 432 · Winter Maintenance	7,897.44	12,500.00
433.37 · Striping	0	3,000.00
434.00 · Street Lighting	2,013.28	2,500.00
438 · Maintenance Roads & Bridges		
Total 438 · Maintenance Roads & Bridges	14,670.82	103,082.76
Total 439. Highway		
Construction/Rebuilding Liquid Fuels	0	0
Total 451 · Recreation Donations	0	1,000.00
Total 458 · Senior Citizen Donations	0	2,250.00
Total 459 · Other Donations	0	6,304.00
Total 470 · Debt Service	8,365.27	16,278.00
Total 481 · Employer Paid Benefits	5,326.52	8,300.00
Total 486 · Insurance Premiums	5,547.00	13,700.00
491 · Prior Year Refunds	0	0
493 · Prior Year Expenditures	2,408.92	0
66900 · Reconciliation Discrepancies	0.42	0
Total Expense	<u>160,520.92</u>	<u>402,117.68</u>