

**The following minutes will not become official until they are approved at the next Supervisors Meeting, January 3, 2012**

**December 12, 2011**

The Supervisors met in Regular Session at 6:00 p.m. at Eagles Park. The meeting was called to order by Mr. Ketterman, Chairman. Supervisor Valko was also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Bill Ridinger, Roadmaster and Attorney David James. Supervisor Bitzel was absent.

Guests present: Kathy Grudberg, Dale Miller, Dorothy & John Voyta, Jack DiGangi, Tom Osborne, Carl and Mary Ann Cookerly and Jess Haines from the Gettysburg Times.

There was no comment at the public hearing on the 2012 Budget or Ordinance #48 Intergovernmental Agreements.

Mr. Valko made a **motion to approve the November Minutes and Treasurers Report and the November Workshop Minutes as presented.** Mr. Ketterman seconded the motion. The motion passed unanimously.

**Public Comment**

Supervisor Ketterman recognized Supervisor Valko for his 12 years of service to the Township as a Planning Member and Supervisor.

Mr. Miller of Mathias Road expressed concerns to the Supervisors in regards to safety issues on Mathias Road and the Christmas display at one of the homes on Mathias Road. People are stopping in the middle of the road and parking where they are not supposed to. The Supervisors will look into the issue.

**Planning Commission**

Carl Cookerly, Acting Planning Chairman, while Carroll Dell is in Florida gave the planning commission report:

- There was no meeting in December. The Planning Commission is waiting on comments from Gettysburg Engineering in regards to the Wynstone Development.

**Correspondence**

Attorney James had a meeting with Carroll Dell, Gettysburg Engineering and Bob Sharrah to discuss the revised Crosswinds Phase II Stormwater Ponds. The Township is still waiting to receive the amended plans. Attorney James is also waiting for the agreements for the Shanebrook Subdivision from Hanover Land Services.

Mr. Valko is setting up a meeting with the other Supervisors and Kathy Green to review Ms. Green taking over the Township website.

## **Administrative Actions**

Mr. Valko made **a motion to approve Resolution 2011-12 the 2012 Budget as presented.** Mr. Ketterman seconded the motion. The motion passed unanimously.

Mr. Valko made **a motion to adopt Ordinance #48 Intergovernmental Agreements between Germany, Mt. Joy and Union Townships.** Mr. Ketterman seconded the motion. The motion passed unanimously.

Mr. Valko made **a motion to adopt the Intermunicipal Agreement between Germany Township and Union Township.** Mr. Ketterman seconded the motion. The motion passed unanimously.

Mr. Valko made **a motion to approve Resolution 2011-13 between Germany Township and Union Township setting an equipment schedule and a labor rate of \$16 an hour.** Mr. Ketterman seconded the motion. The motion passed unanimously.

Chairman Ketterman called for an executive session to discuss land acquisition for 136 Ulricktown Road at 6:42 p.m. The meeting was called back to order at 7:00 p.m.

Mr. Valko made **a motion to approve forwarding the letter from Mr. Jack DiGangi dated December 8, 2011 and the real estate appraisal review report prepared by Bitzel & Associates, Inc. to the two (2) appraisers hired by the Township including any prior approvals/plans for 136 Ulricktown Road for their comments.** Mr. Ketterman seconded the motion. The motion passed unanimously.

## **Road Master**

Mr. Ridinger explained the pay rates to Mr. Gerrick and he didn't seem happy and hasn't called back. There are two (2) different pay scales for a laborer and CDL driver. The Township may have to advertise for a part time on call laborer.

## **Old Business**

Ms. Cookerly asked if Gates of Praise met all the criteria for the landscaping, the diameter of the trees look pretty skimpy. The Supervisors advised that C.S. Davidson our inspector approved the inspection of the landscaping.

Mr. Valko made **a motion to approve reducing Gates of Praise letter of credit in the amount of \$69,788.00 leaving the required remaining public improvement security in the amount of \$ 31,830.20 per C.S. Davidson's letter dated November 21, 2011.** Mr. Ketterman seconded the motion. The motion passed unanimously.

## **New Business**

Mr. Ridinger questioned why Mr. Bitzel has not been to the last three (3) Supervisors meetings and what if anything could be done if he stops attending all together. Residents questioned why if Supervisor Bitzel is not attending the meetings he is still getting his monthly compensation for being a Supervisor.

## **Payment of Bills**

Mr. Valko made **a motion to approve the bills for the month.** Mr. Ketterman seconded the motion. The motion passed unanimously.

Mr. Ketterman asked Attorney James if the Township could send attorney's fees and legal expenses to Supervisor Bitzel for payment. Attorney James advised since it was not court ordered the Township would not be able to bill for those fees.

Mr. Valko made a motion to adjourn the meeting at 7:32 p.m.. Mr. Ketterman seconded the motion. The motion passed unanimously

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Jack Ketterman, Chairman

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Susan Hansen, Secretary

**Permits issued in the month of November:**

G011-16 – 385 Roberts Road – Solar Array

**Bills Paid– November 15, 2011-December 14, 2011**

Bill Ridinger	15.00
C.S. Davidson	12,463.37
Carroll Dell	41.04
Century Link	43.55
Comcast Cable	87.83
Gettysburg Engineering	2,878.30
Gettysburg Times	403.12
Hanover Land Services	504.49
Hydro-Terra Group	1,744.00
Jack K.	64.06
Jeffery M. Cook	759.00
Kenco	1,654.14
Met Ed	261.23
NAPA Auto	54.64
PA One Call	9.96
PIRMA	9,464.59
Quill	102.71
Stambaugh's Repair	871.14
Stephenson Equipment Inc	23.08
Susan Hansen	41.47
Vulcan	272.07
Wetzels Cleaning	60.00
<b>TOTAL</b>	<b><u>31,818.79</u></b>

## BUDGET/ACTUAL 2011

### Income

	<b>Actual</b>	<b>Budget</b>
Total 301 · Real Property Taxes	16,230.68	16,800.00
Total 310 · Local Tax Acts	322,003.73	301,000.00
Total 321 · Business License and Permits	34,618.50	17,812.09
Total 331 · Fines	6,030.93	4,650.00
Total 341 · Interest Earnings	4,649.24	4,615.00
Total 354 · Grants	1,148.79	0.00
Total 355 · Shared Revenue	35,079.44	21,847.77
Total 361 · Charges for Services	5,871.30	10,100.00
Total 362 · Public Safety Fees	11,009.44	14,205.00
Total 363 · Highway & Streets	2,805.15	4,000.00
Total 364 · Recycling	115.68	150.00
Total 367 · Recreation Fees	100.00	300.00
Total 391 · Proceeds of Gen. Fixed Assets	350.00	0
395 · Prior Year Refunds	464.51	6,637.82
<b>Total Income</b>	<b>440,477.39</b>	<b>402,117.68</b>

### Expense

	<b>Actual</b>	<b>Budget</b>
Total 400 · Legislative Body	7,930.69	8,875.00
Total 402 · Financial Administrations	55.00	300.00
Total 403 · Tax Collections	636.09	1,200.00
Total 404 · Legal	9,672.25	25,000.00
Total 405 · Secretary	24,715.28	25,620.00
Total 406 · Gen. Gov. Operating	17,462.15	24,300.00
Total 408 · Engineering	10,735.84	7,500.00
Total 409 · Gov.'t Buildings & Garage	19,968.64	24,688.00
Total 411 · Public Safety	52,072.06	38,337.92
Total 413 · UCC & Code Enforcement	4,909.67	3,660.00
Total 414 · Comp. Plan/Saldo Revisions	4,283.78	4,000.00
Total 415 · Emergency Management	10.60	500.00
Total 429 · SEO	2,412.93	0
Total 430 · PW Hgwys, Roads, Streets	59,438.75	67,222.00
Total 432 · Winter Maintenance	9,637.06	12,500.00
Total 433 · Traffic Control	6,206.91	5,000.00
Total 434 · Street Lighting	2,795.05	2,500.00

<b>Total 438 · Maintenance Roads &amp; Bridges</b>	70,503.23	103,082.76
<b>Total 439. Highway</b>		
<b>Construction/Rebuilding Liquid Fuels</b>	0	0
<b>Total 451 · Recreation Donations</b>	1,000.00	1,000.00
<b>Total 458 · Senior Citizen Donations</b>	2,250.00	2,250.00
<b>Total 459 · Other Donations</b>	5,954.00	6,304.00
<b>Total 470 · Debt Service</b>	12,427.00	16,278.00
<b>Total 481 · Employer Paid Benefits</b>	7,264.90	8,300.00
<b>Total 486 · Insurance Premiums</b>	14,582.59	13,700.00
<b>491 · Prior Year Refunds</b>	0	0
<b>493 · Prior Year Expenditures</b>	2,453.05	0
<b>66900 · Reconciliation Discrepancies</b>	<u>0.42</u>	<u>0</u>
<b>Total Expense</b>	<b>349,727.94</b>	<b>402,117.68</b>